

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY
FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of:
April 23, 2013.

D. Title of Project: Adult Education and Family Literacy – English Literacy/Civics
Education

If this is a contractual agreement requiring bids or formal quotes, the director of
purchasing has authorized this agreement according to purchasing requirements.

 X The “**Checklist for Contractual Agreements**” form has been signed by the
Project Manager and the Director of Purchasing, and submitted to the Director of
Special Projects.

 N/A

Amount of Project: \$ 277,204.00

Status of Project:

New: Renewal: X Amendment:
If Amendment:

Additional Funds: Reduced Funds: Time Extension: Other:

Fund Source:

State: Federal: X Other:

Length of Project: 12 Months

Starting Date: 7/1/2013 Ending Date: 6/30/2014

Strategic Direction(s): Student Achievement

Program Description: This project will address limited English proficient adults throughout the district. It provides classes at sites convenient to these individuals and expands services even further through distance learning initiatives. Educational services will be provided by Pinellas County Schools and support services such as one-on-one tutoring will be provided through an agreement with the United Methodist Cooperative Ministries. The agreement which delineates the responsibilities of the parties is incorporated as part of the project proposal. This grant will pay for staffing, supplies, and equipment to provide traditional classes in high need areas and distance classes countywide to serve populations that are high need but may not be large enough to support traditional programs through FTE.

Rationale: This project will be in its tenth year. It expands the school district's ability to provide an integrated program of services that incorporates English literacy and civics education for the least literate, most economically disadvantaged limited English proficient adults in our community. To effectively participate in the education, work, and civic opportunities of this county, immigrants, refugees, and asylees must not only master English but be able to understand and navigate governmental, educational, and workplace systems and key institutions, such as banking and health care.

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Usage in other districts: N/A Yes No

Visits by PCS Staff: N/A Date: Person:

Students to be served/Target Audience: Limited English proficient adults (16 and older)
Immigrants / Refugees / Asylees

Performance Data, Research Findings, or Improvement Results:

<u>YEAR</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
<u>LCPs</u>	1506	1600	1511	1764	1785	1880	1294	in progress

LCP = Literacy Completion Point (showing improvement of one Functioning Level on standardized test)
Please note: decrease in #s consistent with statewide trend due to new tuition fees & new residency rules

Contact Person: Laura Sargent, Adult Education Managing Officer

Grant Proposal/Contract Developer(s): Sandra S. Thursby, Adult ESOL Coordinator

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: Clearwater Adult Education Center, Dixie Hollins Evening Adult School,
Lakewood Community School, Northeast Community School, Palm
Harbor Community School, Tomlinson Adult Learning Center

Budget

Personnel (Salaries & Fringe)	\$ 134,284.00
• 4 part-time hourly teachers - existing	
• 2 CSE teachers for training & curr. devel. - existing	
• 1 part-time teacher aide - existing	
• 9 CSE employees for assessment - existing	
• 1 fulltime distance learning teacher - existing	
Materials & Supplies	\$ 45,771.00
Travel & Registrations	\$. 2,500.00
Equipment and Other Capital Costs	\$ 29,600.00
Purchased Services	\$ 55,000.00
▪ Agreement with United Methodist Cooperative Ministries	
▪ Technical services to place previously developed <i>Living In Pinellas County</i> curriculum on a website	
Indirect Costs (Federal Funds Only)	\$ 10,049.00
TOTAL	\$ 277,204.00

SUPERINTENDENT TO SIGN 2 COPIES AS MARKED

BOARD CHAIRMAN TO SIGN 2 COPIES AS MARKED